# St Mary's Primary School Maintained Primary School

**9 Lisnagole Road**

**Maguiresbridge Enrolment No: 134**

**Enniskillen Admissions No: 19**

**BT94 4RG**

**Tel No: 028 6772 1413**

**Fax No: 028 6772 3868 PRINCIPAL: Mr. John Prunty**

**E-mail:** **jprunty429@c2kni.net** **CHAIR OF BOARD OF GOVERNORS: Mr. Frank Hughes**

**RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS.**

The Board of Governors have delegated to an Admissions Sub-Committee the task of selecting pupils for admission. The Sub-Committee consists of the Principal and three other Governors.

The following criteria will be applied in the order set down (1-7) by the Board of Governors of St Mary's Primary School in selecting children for admission to Year 1 in September. Children normally resident in Northern Ireland will be considered before all others.

Priority will be given at all times to pupils regarded by the Board of Governors, on the basis of supporting evidence by parents and/or statutory agencies, as having special circumstances (medical, social factors).

Children who are not of compulsory school age will only be selected for admission after all children of compulsory school age have been allocated a place.

# ADMISSIONS CRITERIA –YEAR 1/RECEPTION

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.   The application procedure opens on 9 January 2024 at 12noon (GMT) and an application submitted by the closing date of 26 January 2024 at 12noon (GMT) will be treated as a punctual application.   An application received after 12noon (GMT) on 26 January 2024 and up to 4 pm on 31 January 2024 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances.  After 4 pm on 31 January 2024 no applications will be processed until after the close of procedure on 25 April 2024.

Priority will be given to children who will have attained compulsory school age at the time of their proposed admission, including those children whose parents deferred their admission to primary school in September 2023 as defined by the new School Age (NI) Act (both groups to be treated equally).

1. Children of compulsory school age who have brothers/sisters (half-brothers/sisters) presently enrolled in the school.
2. Children of compulsory school age whose families have traditionally attended the school (i.e parent/guardian/brother/sister/half/foster/adopted brother/sister)
3. Children of compulsory school age who normally reside in the Parish of Aughalurcher.
4. Children of compulsory age from other areas.
5. Children aged 4 but who have not attained the lower limit of compulsory school age and who normally reside in the Parish of Aughalurcher.
6. Other children aged 4 who have not attained the lower limit of compulsory school age.

The school will continue to admit children not of compulsory school age as above, unless the Department of Education determines that such children will be zero-rated for funding purposes.

In the event of over-subscription in any one of the criteria, taken in order, final selection will be on the basis of the closeness of the home to the school as measured by shortest walking distance using Google Maps.

# YEAR 1 ADMISSIONS – AFTER THE BEGINNING OF THE SCHOOL YEAR

If a place(s) become available after 1 September 2023 and there are more applicants than places then selection of pupils will be made on the application of the Year 1 Admissions Criteria to those pupils seeking admission at the time the place(s) become available.

 **DUTY TO VERIFY**

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

**WAITING LIST POLICY**

The school does not operate a Waiting List Policy.

# ADMISSIONS CRITERIA – YEARS 2-7

Pupils will be considered for enrolment provided that:

1. the school would not exceed its enrolment number; and
2. in the opinion of the Board of Governors their admission would not prejudice the efficient use of the school’s resources. If, at the time of the consideration of the application, there are more eligible applicants than places available then the Admissions Criteria for Year 1 of pupils of compulsory school age will be applied.

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| **Applications and Admissions to Primary 1 including Reception** |
| **Year** | **Total Applications** | **Total Admissions** |
| **2021/2022** | **21** | **21** |
| **2022/2023** | **25** | **25** |
| **2023/2024** | **27** | **23** |

Figures above include P1 and Reception applications and admissions